Degree or Certificate Name (Abbrev.)

Description
You provide. Please include information such as:

- If a career program, description of possible careers
- If a transfer program, description of areas of study students would be preparing to transfer into
- Job availability/statistics (we can gather from the Bureau of Labor Statistics if you cannot provide)
- Benefits
- Who should enroll. For example: This program is a great choice for those wishing to: transfer to a four-year college; enhance a current career; or become eligible for certification.
- If your program prepares students for certification or licensure exams.

Campus/format
Can this program be completed online? Must it be completed at a certain campus? Day or evening? Start in the fall or spring?

Special program requirements
You provide:

- Selective Enrollment requirements
- CORI checks
- Immunizations
- Optional – Grade maintenance, and other requirements
- We will always include the following note all new and revised program sheets: Technical standards must be met with or without accommodations.

Helpful hints for successful program completion
You provide:
Note your advice to students in the program. For example, perhaps they should: join a certain club, complete a cooperative education or service learning experience, have a computer at home, only work part-time, be able to spend time outside of class in a computer lab, gain CPR certification, etc . . .

Transfer options
You provide:

- Please include Joint Admissions and Articulation agreements (if applicable), as well as popular transfer choices
- If this is for a certificate, and the certificate credits will transfer into the corresponding degree, please note.
- If this is for degree or certificate designed for immediate career entry, your program sheet will note: This program is designed for immediate career entry.

Career options
You provide:
Please include specific job titles if possible.

Earning potential
If you have info., please provide. Otherwise, info. will be gathered from the Bureau of Labor Statistics.

Curriculum
You provide.